



# Superior Court of Arizona

## Pinal County

### Initial Appearance Special Master

**Location:** Florence, AZ  
**Hiring Pay:** \$400 per day; \$450 per weekend/holiday  
**Benefits:** None  
**Open Date:** September 1, 2023  
**Closing Date:** September 30, 2023

#### The Position:

The Superior Court is currently accepting applications for the position(s) of part-time Initial Appearance Special Masters. The person(s) selected for this position, shall serve at the pleasure of the Chief Pretrial Judge of the Superior Court, following appointment by the Pinal County Board of Supervisors. Superior Court Initial Appearance Special Masters have duties and powers pursuant to Article 6, section 24 of the Arizona Constitution and Rule 4.3 of the Arizona Rules of Criminal Procedure. An Initial Appearance Special Master shall conduct hearings pursuant to Criminal Rule 4 of the Arizona Rules of Criminal Procedure. The typical work hours shall coincide with the regular hours that the Superior Court is in session, however, coverage will be needed periodically outside of regular business hours and on weekends. This is a part-time position, and the successful candidate will have discretion to choose shifts. Initial Appearance Special Masters shall be appointed for a period not to exceed twelve (12) months and may be reappointed for successive (12) month terms.

#### Special Qualifications:

- At least thirty (30) years of age.
- Admitted to the practice of law in this state five years preceding appointment.
- A resident of this state five years preceding appointment.
- Of good moral character.
- Excellent organizational, analytical, human relations and communication skills are required.
- Or an equivalent combination of relevant education and/or experience may substitute for the minimum requirements.

#### Location of Appointment:

The primary location of this appointment is at the Pinal County Superior Courthouse, Florence, Arizona. However, Initial Appearances may be done remotely if necessary.

Interested applicants may go to the Pinal County Superior Court Appointment page at [Court Appointments | Pinal County Superior Court, AZ \(pinalcourtsaz.gov\)](https://www.pinalcourtsaz.gov/court-appointments) to download an application. Applications must be submitted via email to [dohendrix@courts.az.gov](mailto:dohendrix@courts.az.gov) no later than September 30, 2023.

EOE/ADA